



Headley Park R&PC Limited
Operating as Headley Park Rifle & Pistol Club

Application for JUNIOR Membership

(Please use block capitals)

PERSONAL DETAILS

Surname Title

Forenames.....

Date of Birth

Place of birth..... Nationality.....

Address.....

.....

.....Post Code

Telephone number.....

Email address.....

Have you ever used any other name **YES / NO**

Have you lived at a different address to the one given above in the last 5 years **YES / NO**

HAVE YOU EVER BEEN REFUSED MEMBERSHIP OR EXPELLED FROM A SHOOTING CLUB **YES / NO**

HAVE YOU EVER HAD A FIREARMS CERTIFICATE or SHOTGUN CERTIFICATE APPLICATION REFUSED **YES / NO**

HAVE YOU EVER HAD A FIREARMS CERTIFICATE or SHOTGUN CERTIFICATE APPLICATION REVOKED **YES / NO**

If **YES** to any of the above – please provide details on a separate sheet.

CURRENT FIREARMS OR SHOTGUN CERTIFICATE HOLDERS

FAC No. (if held)Expiry date.....Issuing Authority

SGC No. (if held)Expiry date Issuing Authority.....

Do you belong to any other Home Office approved shooting club :

.....

Please give details of any previous shooting experience:

.....

Current Safe Shooter Card (SCC) details (if applicable)

Issued by:

Expiry Date:

Firearm Categories:

Are you a member of the NRA **YES/NO** NRA number

Will you need the club to issue you with an SCC? **YES/NO**
(subject to satisfactory completion of training for each firearm category)

PARENTAL CONSENT

Name of Parent or Appointed Guardian who will be accompanying the Junior Member :

Surname

(Mr/Mrs/Ms).....Forenames.....

Date of birth

Address

Postcode

Tel.No.....Email.....

Relationship to junior member

I endorse/consent for the above-named person applying for junior membership to take part in the activities of the Club.

I confirm that the junior member is not subject to restriction by virtue of the regulations set out in Section 21 of the Firearms Act 1968.

Junior member has the following disability which might affect the activity:
.....

Junior member is receiving the following medical treatment currently :
.....

In the event that I cannot attend in person, I agree that :

(insert name of Club member)
OR the designated Club Discipline Captain may supervise and instruct the junior member as deemed necessary for the safety of themselves and others whilst on the Club's premises

I also give my permission for the designated Shoot Captain or any full member of the Club to sign medical forms in the event of any accident if I cannot be contacted my emergency contact details which are :
.....

I consent to the Club holding my personal data in accordance with data protection legislation.

Signature

SAFEGUARDING CHILDREN and VULNERABLE ADULTS

The Club has adopted and implemented NRA Policy which covers events falling under the direct control of the NRA, the activities of coaches and other volunteers working on its behalf and its affiliated clubs. It applies principally to the protection of a children, persons under the age of 18, children, but also to vulnerable adults, generally persons over the age of 18 requiring assistance in the conduct of their affairs, have particular needs because of age, or have any form of disability.

The club training & safety officer will deal with the report in accordance with the NRA's Guide to Policy and Procedures in respect of Safeguarding Children and Vulnerable Adults dated 2023 copies of which are available on request.

CLUB RULES, NOTICES, AND OPERATIONAL AND ADMINISTRATIVE ARRANGEMENTS

Notice of insurance limitations.

Only full members are allowed to shoot alone. It is advisable to take out your own insurance as per the 'lone shooting policy'. Your insurance should comprise full public and products liability cover of a minimum of £10 million subject also to your own demands and needs. Cover should be from a reputable insurer that has not excluded lone shooting.

Personal data protection

In addition to the personal data provided above, meaning name, address, email address and phone number when you apply to join Headley Park R&PC Limited ('The Club'), when you continue membership and when you participate at Club/non Club events, you are asked to provide personal information including but not limited to date of birth, payment details, photographs, FAC number and use of firearms (via range attendance system).

The Club intends to use your data in all matters relating to:

- The administration of membership of the Club, including membership subscriptions, some of which may be retained after your membership ceases
- Notifications to the Police as requested by law
- Holding of AGMs and/or EGMs and minutes thereof
- Competitions entered, prizes won and website display thereof
- Ranges booked
- Training courses

- Events
- Communications related to the above
- Via the installation of CCTV at the Picketts Hill ranges, visual images of members are recorded for your safety and security. Such images are stored for 30 days and then overwritten.

The Club will inform you before using your data for any other reasons.

The Club's lawful basis for processing is your written consent, any legal requirement and any contract entered into.

Data Consent is requested at the end of this application.

The Club's data retention periods follow the statutory guidelines (as far as is applicable), although your information may be retained for longer during and after your membership, where required by Police authorities.

You have the right to:

- Be provided with the data that the Club holds relating to you unless a request is manifestly unfounded or excessive, particularly if it is repetitive
- Rectify / update the data
- Ask us to erase your data in certain circumstances
- Restrict processing
- Object to the Club's use of your data

Prohibited Person – Section 21 Firearms Act 1968 (as amended)

Please take careful note that it is ***your responsibility*** to inform the Club if you are or if you become a prohibited person as defined in section 21 of the Firearms Act 1968.

For your reference, please review the section below that sets out restrictions on the possession of firearms by certain categories of persons convicted of crimes in England, Wales and Scotland.

In short, persons who are sentenced to a term of imprisonment or detention/custody at a young offender's institution of three years or more are never allowed to possess firearms, including antique firearms, or ammunition and persons who are sentenced to a term of imprisonment for three months or more, but less than three years must not possess them until five years have passed since the date of release. Persons with suspended sentences of three months or more must not possess firearms, including antique firearms, or ammunition for a period of five years from the second day after the date on which sentence has been passed.

Confirmation of your Section 21 status is requested at the end of this application.

APPLICANT CONFIRMATION/DECLARATIONS

Please tick all that apply, then sign and date.

<input type="checkbox"/>	I apply for membership and agree to abide by the rules and Byelaws of Headley Park R&PC Limited.
<input type="checkbox"/>	I consent to the Club holding my personal data as detailed above.
<input type="checkbox"/>	I confirm that I am not a prohibited person under SECTION 21 of the Firearms Act 1968 (as amended). I understand I must notify the club immediately if my SECTION 21 status changes.
<input type="checkbox"/>	I understand that there is no fee payable as a JUNIOR MEMBER and I will make a full application once I reach the required age should I wish to continue my membership.
<input type="checkbox"/>	Subject to my membership being approved by the Directors, I authorise you to enter my name in the Company's register of members.
<input type="checkbox"/>	I am aware I may only attend the range with my parent or guardian and only shoot whilst supervised.

Dated.....

Signature.....

Parent/guardian countersignature

The form must be submitted as an original document, which means that copies, emails scans and/or photos are not acceptable.

APPLICATION Process

Please send your completed application and all required documents to :

The Membership Secretary

HPR&PC Ltd

PO BOX 258

Havant

Hampshire.

PO9 9FA

----- OFFICE USE ONLY -----

Document History

Version	Author	Comment
1.0	Rob Parkhouse	New for 2026